



Attendees: Tracy Bowden – Practice Manager
Nichola Covil-Crawford – Patient Services Manager
Jim Gammans – Engagement & Communications Coordinator (PPGs)
Hazel Crofts – PPG Member
Susan Blake – PPG Member
Ann Evans – PPG Member
Gill Foot – PPG Member

Apologies: Paul Tomlinson – PPG Member

The group met for an informal meet and greet as a first step towards restarting the group.

Introductions were made and welcomed our 2 newest members Hazel and Ann.

Tracy shared the written Terms of Reference with the group for all to agree.

Tracy explained that Nichola would now take on the role of PPG Facilitator for the practice.

Jim Gammons explained in depth the role of the PPG for everyone, especially those new members of the group. Importantly noted the many forms of support that PPG members can provide their practice moving forward and touched on some of the successes of the past.

- The plan moving forward is to restart regular PPG meetings from the Spring with a view to looking at ways of attracting more new PPG members.

Action: Nichola to email proposed dates in due course

- Jim agreed to co-ordinate outside of the group to enable PPG members direct contact for general discussion within the group until such time as the group is fully up and running again

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Thank you for attending – I look forward to re-establishing the PPG with you all in 2023